



Hammerhead Resources ("HHR") is a Calgary, Alberta based private exploration and production company focused on the development and delineation of its ~114,000 net acre, contiguous asset base within the light-oil and liquid-rich windows of the Montney formation. HHR's land position is in the heart of one of the most economic plays in North America, and provides sizeable drilling inventory for significant growth potential.

PELTON SYSTEMS ADMINISTRATOR & SUPER-USER

FULL-TIME CONTRACT POSITION

Primary Accountability :

Hammerhead Resources is looking for a Peloton Systems Administrator & Super-User to support our Wellview & Siteview user community, ensuring that business-related workflows continue to function smoothly and that we are taking full advantage of Wellview and Siteview functions and capabilities. Please note this position will work out of our Calgary office.

Key Responsibilities:

Routine Wellview & Siteview support:

- Assume overall responsibility for system administration and configuration of our Peloton environment.
- Establish and maintain strong relationships within our Drilling, Completions, Facilities, Construction, Water Management, and Surface Land user communities based upon competent and responsive support, and a strong customer service mindset.
- Responsible for fielding all support requests related to Wellview and Siteview use. Engage Peloton support desk and our Corporate IS/IT staff as required to ensure needs are addressed in a timely fashion.
- Responsible for configuration setup and training of new head office and field staff in appropriate use of Wellview and Siteview.
- Create wells/sites based upon business unit needs.
- Maintain the vendor list as well as other library files.
- Maintain the ARD (Automated Report Distribution) add-in containing the batch email reports.
- Possess the ability to edit and create both single and multi-reports.
- Curate the individual profiles based on business function needs.

Continuous improvement (workflows, data stewardship, and reporting):

- Hammerhead actively nurtures a culture of continuous improvement. This position will play a key role in partnering with our business teams to identify and evaluate opportunities, and lead/facilitate execution of projects to capitalize on higher-impact improvements. Specific consideration should be given to:
 - Pro-actively assess and advise on potential use of new capabilities which may have become available to us as a result of our migration to the Platform version of Wellview & Siteview.
 - Assess our routine daily and weekly data collection and development KPI reporting for opportunities to streamline and automate, most likely leveraging our corporate data mart and PowerBI reporting infrastructure.
 - Assess our existing AAR (After Action Reporting) post-job lookback and learning analysis and reporting procedures for opportunities to streamline and automate.
- Assuming primary / central responsibility and ownership for our Corporate Well List database system, and ongoing stewardship of timeliness and integrity of the data. Note that most of the actual data up-keep responsibility is distributed amongst our business teams.

Qualifications, Skills, & Key Competencies:

- In-depth familiarity with the Wellview and Siteview tools. While experience with the Platform versions is desirable, it is not essential.
- Knowledge of Peloton's Admin functionality including AdminView and Database Security.
- Familiarity with general drilling, completions, and facility construction workflows, business concepts, work processes, and terminology highly desirable.
- Proven ability to effectively balance multiple priority initiatives in an organized fashion, while ensuring appropriate discipline and attention to detail is being applied.
- Reputation for being a team player, with strong interpersonal relationship building, communication, collaboration, and customer service capabilities.
- Demonstrated ability to take initiative on improvement opportunities, with appropriate consideration for business change management involving our people, processes, and technology.

- Hands-on report development capability using PowerBI is desirable, but not essential.
- Competent in use of Microsoft Teams as a tool for collaborating and providing support to remote field staff.

*To apply, please forward a cover letter along with a copy of your resume to:
careers@hhres.com*

Please include the position title in the subject line of your email. We thank you in advance for your interest to work with Hammerhead Resources Inc. however only those individuals selected for an interview will be contacted.