



Hammerhead Resources ("HHR") is a Calgary, Alberta based private exploration and production company focused on the development and delineation of its ~144,000 net acre, contiguous asset base within the light-oil and liquid-rich windows of the Montney formation. HHR's land position is in the heart of one of the most economic plays in North America, and provides sizeable drilling inventory for significant growth potential.

Supply Chain Summer Student

Student Mentor: Manager, Procurement & Supply Chain

Location: Calgary, AB

Effective Date: May 1, 2023

Primary Accountability:

HHR is seeking a highly engaged student with an interest in supply chain management. In collaboration with the Supply Chain Management ("SCM") Group, the Supply Chain Summer Student will assist in the creation and management of contract documents, will develop and review the integrity of spend reports, and assist in general clerical duties as required. This position deals with highly confidential material and therefore requires an individual who can deal with this in the utmost professional manner.

Key Responsibilities:

- Assist in the preparation and distribution of contract documents
- Work with the SCM group to develop and analyze bid documents, pricing evaluations, and purchase orders
- Data mine and help create vendor and category specific spend/cost reports and identify trends
- As required, assist in the verification and validation of physical files
- Assist with general day to day clerical duties

Requirements and Key Competencies:

- Working towards a degree or diploma in Business or Supply Chain Management is preferred
- General knowledge of the oil and gas industry would be considered an asset
- Excellent computer skills with proficiency in Microsoft Office applications
- Self-starter capable of working independently with minimal supervision
- Highly organized individual with the ability to multi-task to meet deadlines
- Strong interpersonal skills required
- Analytical background with a strong attention to details

To apply, please forward a cover letter, and recent transcript (where applicable) along with a copy of your resume to:

careers@hhres.com.

Please include the position title in the subject line of your email. We thank you in advance for your interest to work with Hammerhead Resources Inc. however only those individuals selected for an interview will be contacted