



Hammerhead Resources ("HHR") is a Calgary, Alberta based private exploration and production company focused on the development and delineation of its ~144,000 net acre, contiguous asset base within the light-oil and liquid-rich windows of the Montney formation. HHR's land position is in the heart of one of the most economic plays in North America, and provides sizeable drilling inventory for significant growth potential.

Accounting Summer/Co-op Student

Reports to: Controller

Location: Calgary, AB

Effective Date: May 1, 2023

Primary Accountability:

HHR is seeking a high-performing student interested in the accounting/finance field. This is an exciting and challenging opportunity for a highly motivated team player who will be working closely with, Financial reporting, Accounts Payable and Treasury team in a fast-paced environment.

Key Responsibilities:

- Working in collaboration with Financial Reporting to update and tie-out working papers including, prior year balances in the quarterly and annual Financial Statements and MD&A.
- Compiling and communicating the monthly reporting calendar deadlines to team members in finance and operations.
- Assisting finance in the quarterly controls compliance requirements by performing testing for transactional level controls
- Helping with month-end reporting, compiling journal entries and rolling forward working papers.
- Developing one's knowledge and skillset over the different accounting software used by finance such as JVNexus and PowerBI
- Assisting Treasury with month-end reporting by assembling cash journal entries for the mid-month and month-end payments, as well as processing other treasury related journal entries, assisting with treasury projects and annual compliance submissions of the modernized royalty framework and T5 tax forms.
- Assisting with record keeping for all of the finance groups including document filing and organization.
- Providing support to the accounts payable team during high volume periods to help code and process invoices.
- Assisting with special and ad-hoc projects as requested by the Controller.

Requirements and Key Competencies:

- Working towards a degree/diploma with a focus on accounting/finance
- Highly proficient working knowledge of MS Excel and Word
- Strong verbal and written communication skills
- Strong analytical and problem-solving skills, with high attention to detail
- Ability to work within tight deadlines managing numerous deliverables and responsibilities with strong organizational skills
- Open and honest team player with a reliable commitment to seeing each task through to completion, self-driven with a positive attitude and desire for continuous learning

To apply, please forward a cover letter, and recent transcript (where applicable) along with a copy of your resume to:

careers@hhres.com.

Please include the position title in the subject line of your email. We thank you in advance for your interest to work with Hammerhead Resources Inc. however only those individuals selected for an interview will be contacted